

From: [Hilty, Michael](#)
To: [Jama, Khalid](#); [Hawkins, Julia Hawkins](#)
Cc: [Romero, Eugenia](#); [Vankeerbergen, Bernadette](#); [Steele, Rachel](#)
Subject: Classics 3210
Date: Thursday, April 27, 2023 5:55:00 PM
Attachments: [image001.png](#)

Good afternoon,

On Thursday, April 13th, the Arts and Humanities 2 Panel of the ASC Curriculum Committee reviewed a new course request for Classics 3210.

I am pleased to report that the Panel unanimously approved the proposal with two contingencies and one recommendation:

- **Contingency:** The Panel asks that a brief rationale be provided after the GEN Goals and ELOs (as found on page 2 of the syllabus) that explains to students how they can expect to meet the ELOs of the requested GEN category. This is a requirement of all General Education syllabi. Please see the ASC Curriculum and Assessment Services website for more details: <https://ascas.osu.edu/curriculum/syllabus-elements>.
- **Contingency:** The Panel asks that the required academic misconduct and Student Life – Disability Services statements be added to the course syllabus. While they recognize there are syllabus statements on page 6 of the syllabus, these are not the statements that are required to be on all Arts and Sciences syllabus. Please see the ASC Curriculum and Assessment Services website for the most up-to-date and required statements: <https://ascas.osu.edu/curriculum/syllabus-elements>.
- **Recommendation:** The Panel recommends clarifying how a student earns their points within the course. For example, on page 5 of the syllabus, there is a grade breakdown that states that attendance, participation, small group writing exercises, and forum posts are collectively worth 15% of a student's final grade. They recommend breaking this out so that a student knows how much of the final grade the attendance, participation, forum posts, and small group writing exercises are contributing individually to a student's final grade.

I will return Classics 3210 to the departmental queue via curriculum.osu.edu in order to address the Panel's above feedback.

Should you have any questions, please do not hesitate to reach out to Eugenia Romero, faculty Chair of the Arts and Humanities 2 Panel, or me.

All my best,
Michael



Michael Hilty

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